Application for approval of research ethics in bachelor theses by the supervisor/head of department

Circle the correct answer - if you answer YES each time, the thesis supervisor/head of department. approves the data collection. If you answer NO at least once, this form cannot be used and you must have the research approved by an ethics committee (EC). This application form is to be completed by the student together with the supervisor/head of dept.

Data collection instrument: **Case study of physiotherapy/orthotics/prosthetics care of patients in a clinical facility**

Month and year of data collection: .....

Title of bachelor thesis: ....

.....

Name of researcher: .....

Name of thesis supervisor/department: .....

The research is planned primarily for publication in a **bachelor thesis** (i.e. this document may not be acceptable to the editors of journals that require ethics committee approval for research).	YES - NO
Data collection will be carried out **in English, in the Czech Republic**.	YES - NO
Respondents will be **adults who are not from vulnerable groups** (i.e., legally competent adults who are not: pregnant, incarcerated, members of minorities, frail elderly, persons with mental or severe disabilities, etc.).	YES - NO
Patient contact will be mediated by **a clinical facility** with which UK FTVS has a valid clinical practice contract, and all research will be conducted at this facility.	YES - NO
All examinations and therapies will be carried out under the expert supervision of a qualified physiotherapist or other relevant clinical professional. Only non-invasive methods will be used. **The risks of** the examinations and therapeutic methods used will not be higher than those normally expected for these types of methods.	YES - NO
The data will be collected and processed in line with the EU Regulation No. 2016/679 and Czech Act No. 110/2019 Coll. - on the processing of personal data. **Personal data** may be collected: name, surname, year of birth, medical history, other personal identifiers required by the research. All data taken will be stored securely in a password-protected computer in a locked area. All received data will be anonymized (deleted) or pseudonymized (replaced by another name) as soon as possible, no later than 1 week after reception. The researcher understands that the text is anonymised if it does not contain any information which, individually or in aggregate, could lead to the identification of a specific person and will ensure that individual persons are not recognisable in the published text. All data will be published in anonymous/pseudonymous form. The name of the patient will never be published. The name of the clinical facility + the name of the supervisor may be published unless otherwise specified by them. The exact dates of hospitalization will not be published. To the extent possible, the researcher will ensure that the data obtained is not misused.	YES - NO
The case study will focus on the collection of routine information (i.e., it will not collect sensitive information about a person's racial or ethnic origin, political views, religion or sex life or sexual orientation, precise information about finances, etc.). Due to the focus of the work, it is possible to take **information about the health status** of patients. The researcher is aware that this is sensitive information and will take particular care to protect/store and to anonymise/pseudonymise this information so that it does not lead to the identification of patients.	YES - NO
Photographs of patients may be taken. Only anonymised photos will be published. Anonymisation will be done by blacking out/blurring faces or body parts and features that could lead to the identification of a person. Non-anonymized photos will be stored in a password-protected computer in a locked area, accessed only by the researcher and the supervisor, and will be anonymized or deleted within 1 day of photographing.	YES - NO
Video recordings of patients may be taken. Non-anonymised video recordings will be stored securely on a password-protected computer in a locked area, accessed only by the researcher and the thesis supervisor. Non-anonymised video recordings will be deleted within 1 week of acquisition. Only anonymised video recordings will be published. People who are not part of the research will not be filmed.	YES - NO
Neither the researcher nor the supervisor has a **conflict of interest** - the research does not benefit them, they are both impartial in the research and their relationship to the data is neutral (i.e. they are not biased in favour of a particular outcome). If they have a relationship with the respondents or the clinical facility, this fact will be stated in the text, and the data obtained will not be compared with data obtained in a non-comparable way.	YES - NO
Informed Consent (IC) will be created according to Template 1 and will be approved by the supervisor prior to use, before data collection begins. Both the **application form** and the **IC** will be produced in 2 originals: 1 x the signed application form will be kept in a locked area by the supervisor, together with the signed IC; and 1 x the signed application form with the agreed text of the IC (without names and signatures, i.e. only the agreed text) will be attached as Appendix 1 to the bachelor thesis. The patient will receive 1 signed IC.	YES - NO

Signature of the researcher: ..... Statement of the supervisor: 11 x YES = no need to apply to an EC

Signature of the thesis supervisor/head of department: .....